



08 April 2026

MEMORANDUM NO. CMLT-2026-105

TO : All UP Manila Personnel

THROUGH : The Deans, Directors, and Heads of Offices/Units

SUBJECT : **Moratorium on the wearing of the official UP Manila uniform**

With the Philippines' warm and dry season officially declared by PAGASA, and in consideration of the increasing heat index, **UP Manila is implementing a moratorium on the wearing of the official UP Manila uniform from 06 April to 30 June 2026.** During this period, **personnel shall report for work in smart casual attire.**

Pursuant to Civil Service Commission (CSC) Memorandum Circular No. 16, s. 2024, or the Revised Dress Code for Government Officials and Employees When Performing Official Duties, all personnel are reminded to observe the following guidelines to ensure that attire remains appropriate, professional, and consistent with the standards of public service.


Smart Casual Attire:

- Tops: Polo shirts, blouses with collar, blouse/polo, buttoned down polo, buttoned down long sleeves, blazers, or jackets
- Bottoms: Skirts (length should not be shorter than one inch above the knee), slacks or *maong* pants
- Footwear: Leather/rubber shoes or any appropriate enclosed shoes

Prohibited Attire and Other Prohibitions:

- Collarless T-shirt
- Blouses with over-plunging necklines
- Backless top/plunged back top and sleeveless
- See-through clothing and gauzy, transparent, or net-like clothing
- Sando, tank-tops, tube tops, halters, and strapless or spaghetti-strap blouse (unless worn as an undershirt)
- Leggings, mini skirt, walking shorts, cycling shorts, and jogging pants
- Ripped jeans and short pants
- Sandals, slippers, and slip-ins exposing the toes
- Excessive jewelry, except for special occasions and during official celebrations
- Heavy or theatrical makeup, except for those engaged in the performing arts
- Other clothes or accessories analogous to the foregoing which are inappropriate while performing official duties and functions

For your information, guidance, and compliance.


Dr. Michael L. Tee
Professor and Chancellor