



UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center
8th Floor, PGH Building, Taft Avenue, Manila

HUMAN RESOURCE DEVELOPMENT OFFICE
Central Administration

02 July 2024

HRDO ADVISORY NO. HR24-013

TO : The Deans, Directors, and Heads of Units/Offices
SUBJECT : **Human Resource Development Office (HRDO) Activities on July 9, 2024**

The Human Resource Development Office (HRDO) will conduct activities on **July 9, 2024**, Tuesday, from **8:00 am to 5:00 pm**, related to its objective of attaining the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) Level II accreditation from the Civil Service Commission (CSC), and review of the Risk and Opportunity Assessment (ROA) as a result of the Internal Quality Management System (QMS) Audit of the office.

For urgent concerns, you may reach out to us via email at upm-hrdo@up.edu.ph. The office will resume regular operations on July 10, 2024.

For your information and guidance.

Thank you.


MICHAEL ANTONIO F. MENDOZA, DDM, MA
Director, HRDO

Noted by:


JOHANNA PATRICIA D. ADEVOSO-CAÑAL, MD, MHA, MSc
Vice Chancellor for Administration and Finance