**PROPOSED PLAN FORM for PROFESSORIAL CHAIR/FACULTY GRANT**

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| --- | --- |
| Name of the Nominee |  |
| Endorsing College or Unit |  |
|  | |
| Title of the Professorial Chair or Faculty Grant |  |
| Grant description [Identify if this is attached to an administrative position and/or has a special condition.] |  |
| Date of the Award |  |

**General Guidelines**

Professorial Chairs and Faculty Grants are awarded to regular faculty1 who have manifested outstanding achievement in teaching, intellectual productivity and service. These awards aim to encourage faculty to advance knowledge and learning in their field of discipline.

Some awards may not require specific output on the part of the recipient, but most require an output either in the form of public lectures, creative work, research, instructional material or publication, among others.

Has this nominee been a previous recipient of this grant?

No

Yes [Please provide an attachment to show fulfillment of previous output.]

1. **For proposed public lectures, ensure that:**
   1. it is distinct from the faculty’s regular teaching function,
   2. preferably delivered in an occasion or event outside the regular academic or clinical activities of the college,
   3. have a clearly elucidated topic appropriate to the faculty’s academic discipline and expertise, and
   4. have a clearly identified target audience, preferably including those outside the university.

|  |  |
| --- | --- |
| Proposed lecture topic: |  |
| Target event and venue: [include process of dissemination] |  |
| Target date of the lecture |  |
| Audience:  [please be specific] |  |

1. **For proposed research, publications or instructional materials or creative work:**
2. have a clearly elucidated topic appropriate to the faculty’s academic discipline and expertise,
3. have a clearly identified the target audience, and
4. include a publication plan.

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| Proposed topic |  |
| Purpose of the research |  |
| Publication plan |  |
| Timetable for work |  |

Please ensure that the lecture, publication or activity should not be completed prior to the endorsement of the Professorial Chair or Grant by the APFC. A proof of citation or acknowledgement that the lecture or output of the grant is in fulfilment of the award must be submitted.

Conforme by the Nominee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On behalf of the Nominating Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Endorsement by the CAPC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_