



OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION  
UNIVERSITY OF THE PHILIPPINES

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14 September 2023

**MEMORANDUM NO. ACR 23 - 33**

TO : Chancellors  
Director, UP-PGH  
Dean, UP Tacloban College

ATTENTION : Vice Chancellors/ Deputy Director/  
Associate Dean for Administration  
HRDO Directors/Heads


SUBJECT : **Updated Reminders on Prohibited Acts in Connection with the Synchronized Barangay and Sangguniang Kabataan Elections (BSKE) 30 October 2023 Elections**

Further to the General Guidelines and Other Related Rules and Regulations for the October 30, 2023 Barangay and Sangguniang Kabataan Elections (BSKE) issued by the Commission on Elections' (COMELEC), kindly observe the periods indicated in Resolution No. 10905 dated 03 May 2023 and Resolution No. 10924 dated 07 June 2023 , pertinent to the following human resource actions:

Period	Prohibited Act
28 August 2023 (Monday) to 29 November 2023 (Wednesday)	Transfer or detail of officers and employees in the civil service, including public school teachers  (Sec 261, Resolution No. 10905)
<b><u>15 September 2023 (Friday)</u></b> to 29 October 2023 (Sunday) <i>[updated]</i>	Appointment or hiring of new employees, creation of new positions  (Sec 366, Resolution No. 10924)

This memo supersedes Memo No. ACR 23-02.

For guidance.

  
**AUGUSTUS C. RESURRECCION**  
Vice President for Administration

cc: Office of the President  
Vice Presidents and Secretary of the University