



University of the Philippines Manila

Human Resource Development Office

PUBLICATION OF VACANT POSITION
22 AUGUST 2023

COLLEGE LIBRARIAN I

Plantilla Item No. UPSB-CL1-115-1998
Salary Grade 13
Monthly Salary ₱ 31,320.00
Place of Assignment: University Library

Minimum Qualifications

Education : **BSL/BLSL or BSE/BA with a major/specialization in Library Science or Information Science/Management**

Experience : **2 years of experience in Library/Information work**

Eligibility : **RA 1080 (Librarian)**

Requirements :

- Letter of Application
- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Work Experience Sheet;
- Performance rating in the last rating period;
- Photocopy of certificate of employment and training;
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records and Diploma

31 AUGUST 2023
Deadline of Submissions

QUALIFIED APPLICANTS should address their Letter of Application to:

Mr. Jorel A. Manalo, PTRP, MPH

Supervising Administrative Officer HRDO,
8th Flr. PGH Building, Taft Avenue, Manila

INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

bit.ly/upmhronlineapplication

