



OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION
UNIVERSITY OF THE PHILIPPINES

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08 May 2023

MEMORANDUM NO. NGY 23-45

TO : Chancellors
Director, UP-PGH

ATTENTION : Vice Chancellors/ Deputy Director for Administration
HRDO Directors/ Heads

SUBJECT : **Approved UP System Merit Selection Plan (MSP) for
Administrative Staff**

The Civil Service Commission (CSC) has approved the [UP System Merit Selection Plan \(MSP\)](#)¹, which shall serve as the systemwide framework for the objective selection of candidates in administrative positions, whether for original appointment, promotion, transfer, or other human resource (HR) actions.

In view of this, kindly observe the guidelines in accordance with the UP System MSP effective immediately. The Chancellors and UP-PGH Director are highly encouraged to issue their respective memorandum to inform and guide their offices/units accordingly on the implementation of the approved UP System MSP.

For guidance and compliance.

NESTOR G. YUNQUE

Vice President for Administration

cc: Office of the President
Offices of the Vice Presidents and Secretary of the University

¹ Transmitted by CSC to the University on 20 April 2023