



UNIVERSITY OF THE PHILIPPINES
Quezon City

23 May 2022

OVPAA & OVPA JOINT MEMORANDUM NO. 2022- 02

FOR : Vice Presidents and Secretary of the University
Chancellors

ATTENTION : Vice Chancellors for Administration
HRDO Directors/Heads
Budget Office Directors/Heads
Accounting Office Directors/Heads

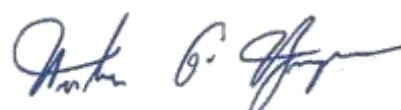
SUBJECT : **Payment of 2021 Step Increase due to
Meritorious Performance for Regular REPS
and Administrative Employees**

In line with the 2021 Step Increase due to Meritorious Performance for Regular REPS and Administrative Employees, you are hereby authorized to proceed with the preparation of the Notice of Salary Increase (NOSI) and payment to the eligible employees, as approved by President Danilo L. Concepcion, as soon as possible. The Office of the Vice President for Planning and Finance (OVPPF) will release the funds for this merit promotion as soon as possible.

Further, may we remind the CU/UP-PGH HRDOs and Budget Offices to immediately update the DBM PSI POP? If there are plantilla items reassigned to other CUs, the receiving CU HRDOs are requested to coordinate with the originating CU HRDOs for the updating of PSI POP.

For implementation.


MARIA CYNTHIA ROSE B. BAUTISTA
Vice President for Academic Affairs


NESTOR G. YUNQUE
Vice President for Administration

cc: Office of the President
Office of the Vice President for Planning and Finance