



OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION
UNIVERSITY OF THE PHILIPPINES

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30 July 2021

MEMORANDUM NO. NGY 21 – 113

TO : Chancellors
Director, UP PGH

ATTENTION : Vice Chancellors/Deputy Director for Administration
HRDO Directors/Heads

SUBJECT : **Extension of the Deadline for SPMS I 2021
(January to June 2021) Appraisal through HRIS**

The Appraisal for the Strategic Performance Management System I 2021 (SPMS I January to June 2021) through the Human Resources Information System (HRIS) is extended until 15 August 2021. Kindly remind your employees and supervisors to complete the Individual Performance Commitment Review (IPCR) Appraisal on or before the said deadline.

All concerns and queries on SPMS through HRIS (e.g. accounts, password reset, procedure) must be directed to and managed by the respective CU/UP-PGH HRDOs.

For compliance.

NESTOR G. YUNQUE
Vice-President for Administration

cc: Office of the President
Office of the Vice Presidents and Secretary of the University