

University of the Philippines Manila  
 8F CB Bldg., PGH Complex  
 Taft Avenue, Manila

*Office of the Chancellor*

27 January 2022

**MEMORANDUM No. CCDP – 2022 -018**

**TO:** Deans, Director, Unit Heads and All Concerned

**SUBJECT: Performance Appraisal of CROSSLINE SECURITY AGENCY, INC. (CSAI) for the period November 2021 to January 2022.**

We would like to request for an appraisal of the performance of the security service provider for the period November 2021 to January 2022 (fourth quarter). The accomplished evaluation form must be **submitted on or before 10 February 2022** to the:

1. **Philippine General Hospital (PGH) – Internal Audit Services Specialist (IASS)** for the PGH units and offices.
2. **UP Manila Internal Audit Office** for the UP – Manila units and offices.

Thank you for your usual cooperation.

*Carmencita D. Padilla*  
**CARMENCITA D. PADILLA, M.D. MAHPS**  
 Chancellor