

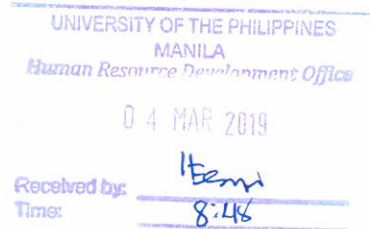


## NATIONAL CAPITAL REGION

Civil Service Commission Field Office-University of the Philippines  
Rm. 107, NEC Bldg., UP Diliman, Campus, Quezon City

February 22, 2019

**DR. CARMENCITA D. PADILLA**  
Chancellor  
University of the Philippines-Manila  
8<sup>th</sup> Flr., PGH Bldg., Taft Ave.,  
Manila



Dear Chancellor Padilla:

Greetings from the Civil Service Commission – National Capital Region!

We are pleased to inform you that the 2019 Search for Outstanding Government Workers has officially commenced. The Revised Guidelines on the Search for Outstanding Government Workers for 2019 and Years Thereafter was promulgated through CSC Memorandum Circular No. 01, s. 2019 dated February 13, 2019 and CSC Resolution 1900138 dated February 12, 2019.

The Honor Awards Program (HAP) shall cover all elective officials and appointive officials and employees holding a permanent, temporary, coterminous, contractual and casual status of employment in the government, whether stationed in the Philippines or abroad.

Appointive barangay officials and employees may also be nominated provided they meet all the conditions pursuant to CSC Resolution No. 011352 on the "Recognition of the Barangay Secretary and Barangay Treasurer as Government Employees", dated August 10, 2001.

Posthumous nominations may be made for a public servant who died in the line of duty or in the pursuit of his/her official duties and responsibilities as a civil servant. Posthumous nominations should be formalized within 12 months from the time of death of the government official or employee.

### Award Categories

#### A. Outstanding Work Performance

- Presidential *Lingkod Bayan (PLB)* Award is conferred to an individual or group **comprised of five members** for exceptional or extraordinary contributions resulting from an idea or performance that had nationwide impact on public interest, security and patrimony.
- Civil Service Commission *Pagasa (Pagasa)* Award is conferred to an individual or group **comprised of five members** for outstanding contribution/s resulting from an idea or performance that directly benefit more than one department of the government.

**Bawat Kawani, Lingkod Bayani**

**B. Exemplary Ethical Behavior**

- Outstanding Public Officials and Employees or the *Dangal ng Bayan (DnB)* Award is conferred to an individual for performance of an extraordinary act or public service and consistent demonstration of exemplary ethical behavior on the basis of observance of the eight norms provided under Republic Act No. 6713:
  1. Commitment to Public Interest
  2. Professionalism
  3. Justness and Sincerity
  4. Political Neutrality
  5. Responsiveness to the Public
  6. Nationalism and Patriotism
  7. Commitment to Democracy
  8. Simple Living

In order to acknowledge the outstanding contribution, achievements and performance of the women and men in the bureaucracy, we solicit your utmost support to nominate qualified officials and employees in your agency in any of the three (3) aforementioned categories.

The deadline of submission of nominations for the HAP in our CSC Field Offices is on **March 29, 2019**. For the revised guidelines, nomination forms, information, and assistance, you may visit the CSC website, [www.csc.gov.ph](http://www.csc.gov.ph), the nearest CSC NCR Field Office, or call/email at 740-8412 local 201/ [roncr@csc.gov.ph](mailto:roncr@csc.gov.ph), c/o Public Assistance and Liaison Division (PALD).

We hope for your support on this endeavor in giving recognition to government exemplars and promoting the culture of integrity and excellence in the bureaucracy.

Very truly yours,

  
**JUDITH A. DONGALLO-CHICANO**  
Director IV